

EXCEL SOLUTIONS

TALLY COURSE CONTENT

INTRODUCTION OF TALLY

- Company info
- company creation
- Data Security
- company Management
- Ledgers
- Groups
- Contra and Journal Voucher
- Payment Voucher
- Receipt Voucher
- Day Book
- Profit & loss
- Masters : Inventory
- Goods and Services Tax (GST)
- Purchase Voucher with GST
- Sales Voucher with GST
- GST Returns and Payment
- Billing Features in Tally
- Purchase Order Processing
- Sales Order Processing
- Debit and Credit Notes
- Manufacturing Vouchers
 - Bank Reconciliation
 - Price List
 - Credit Limit
 - Stock Transfers

- Batch Wise Details
- Re-Order Level
- Interest Calculations (Auto Mode)
- Scenarios and Optional Vouchers
- Budgets and Controls
- Cost Centers and Cost Categories
- Party Ledger Analysis
- Purchase and Sales Reporting
- Stock Analysis and Reports
- Cash and Bank Reports
- Search, Filter and Sorting
- Financial Reports
- Multi Language
- Export, Import, Backup and Restore
- Tax Deducted at Source (TDS) in Tally
- Payroll Accounting in Tally
- Finalization Entries
- Tally Audit
- Data Synchronisation
- Multi-Currency
- Printing Reports
- Miscellaneous
- Shortcut Keys